## Check standards

- 1. By submitting a manuscript for publication in the journal, the authors agree to the review process.
- 2. The submitted texts are first evaluated by the editorial team.
- 3. The texts of articles qualified for the review process are then submitted for review to two independent reviewers who have at least a doctorate.
- 4. The submitted work will not be sent to reviewers from the same research institution. from which the authors originate and to persons who may have a conflict of interest with the author. Reviewers sign a declaration stating that they have no conflict of interest.
- 5. The principle of mutual anonymity of the reviewer and the author of the article is respected (double-blind review process). Each article is given an editorial number that identifies it in the next stages of the publishing process.
- 6. The opinion must contain an unambiguous conclusion by the referee as to the conditions for admitting or rejecting the article for publication. The expert's decision is limited to the following options: Publish in full Correct and reevaluate deficiencies The work is not suitable for publication
- 7. Opinions in the review are binding on the author of the reviewed article.
- 8. Criteria proposed to reviewers when evaluating items according to the evaluation card.
- 9. The reviewer should inform the editorial staff about the occurrence of plagiarism, unauthorized loans and self-plagiarism.
- 10. The reviewer creates an opinion by downloading the template from the KSSE (website (information for authors | (konin.edu.pl) the file with the assessment card.
- 11. The appraiser should immediately prepare an appraisal. The usual deadline for the preparation of an expert opinion is 30 days.
- 12. Reviewers are obliged to treat all information provided by the editors confidentially. Reviewers are not allowed to use knowledge about the work prior to publication.
- 13. Final qualification for publication is made by the editor-in-chief based on an analysis of the comments made in the review and the final version of the article provided by the author.

14. Once a year, the editorial team publishes an updated, complete list of the reviewers with whom they work on the website. 15. It is common practice to provide reviews of articles for free.